MYERS PRINTING SERVICE
104 Mackey Drive
Traverse City, MI 49684

www.myersprinting.com

MPS

DIGITAL FILE SPEC SHEET
Please fill out COMPLETELY - Thank You!

Phone: (231) 946-9135
Fax: (231) 946-9140
Toll-Free: (800) 946-9135
E-mail: mps@myersprinting.com

CUSTOMER INFORMATION

Contact Name _____ Date _____

Phone _____ Fax _____ E-mail_____

DIGITAL FILE INFORMATION

File Name(s) _____

Software Used:
   (Please state Operating System [PC, Macintosh], software name [InDesign, Quark] and software version [7.0, CS, etc])

_____

_____

Number of Colors_____ ☐ 4-Color Process ☐ Spot/Pantone:_____

DIGITAL FILE CHECKLIST:

These items **MUST** be included with your job in order to produce the best output possible.

☐ Black and white or color composite printout of final file, including crop marks and bleeds.

☐ Black and white color-separated printouts of final file.

☐ Original file job was created in, including all graphics and fonts. Even if the file is in an .EPS or .PDF, please include the original file and graphics.

☐ Be sure to include ALL fonts used in the file, even if they're used in an imported .eps graphic, otherwise convert type to paths/outlines.

COMPATIBLE SOFTWARE

Myers Printing Service is able to work with the following file formats. I*f you are using something else, we'll be glad to help you save it in a format we can use. Please consult our web site for detailed information on file formats and requirements.*

- **Quark XPress 6.1** - *Macintosh (.qxp)*
- **Pagemaker 7.0** - *Macintosh or PC (.pmd)*
- **Illustrator CS** - *Macintosh or PC   (.ai)*
- **Photoshop CS2** - *Macintosh or PC (.psd)*
- **InDesign CS2** - *Macintosh or PC (.indd)*
- **PDF -** *(.pdf) High Resolution - see web page for information*

Thank You!
Myers Printing Service Prepress Department